

Government of the People's Republic of Bangladesh
Ministry of Planning
Planning Division
PT Section
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No: 20.00.0000.331.25.002.17- 574
From: Md. Taufiqul Islam
Deputy Secretary

Date: 31 October 2017

To: Chief Accounts Officer
Planning Division
CGA Bhaban, Shegun Bagicha, Dhaka.

Sub:- **Sanction to attend the training course on "Promotion of Mainstreaming Disaster Risk Reduction" (J1704372) to be held in Japan from 5-18 November 2017.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Shimul Sen, Assistant Chief, General Economics Division, Bangladesh Planning Commission to attend the training course on "Promotion of Mainstreaming Disaster Risk Reduction" (J1704372) to be held in Japan from 05-18 November 2017.

02. The terms and conditions are mentioned below:

- He will leave Dhaka for Japan on 04 November 2017 or a nearest suitable date and return to Dhaka on 19 November 2017 or a date close to it.
- The period of this training and the time spent for travel and transit will be treated as on duty.
- He will draw his pay and allowances in local currency. No part of his salary will be paid in foreign currency during that period.
- All expenses will be borne by JICA.
- He will not be allowed to stay abroad more than the approved period.
- He will have to submit a report to the Secretary, Planning Division within 10 (ten) days after his return from the program.

03. This sanction letter is issued with the approval of the competent authority.

Sincerely Yours,

[Signature] 31.10.2017

(Md. Taufiqul Islam)
Deputy Secretary
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Mobile: 01797-435903
e-mail:taufiq28@gmail.com

Date: 31 October 2017

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Copy forwarded for kind information & necessary action to(not according to seniority):

- Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka-1207.
- H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in Japan (By Bag).
- H.E. The Ambassador, Embassy of Japan in Bangladesh, Dhaka.
- Additional Secretary, Planning Division, Dhaka.
- Chief, General Economics Division, Bangladesh Planning Commission, Dhaka.
- Director General, Immigration and Passport, Agargaon, Dhaka.
- DIG, Special Branch, Rajarbag, Dhaka.
- Director (Consular & MRP), Ministry of Foreign Affairs, Dhaka (with the request to issue note verbal).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Deputy Secretary (Protocol), Planning Division, Dhaka.
- PS to Hon'ble State Minister, Ministry of Planning, Dhaka.
- PS to Secretary, Planning Division, Dhaka.
- PS to Member, General Economics Division, Bangladesh Planning Commission, Dhaka.
- Mr. Shimul Sen, Assistant Chief, General Economics Division, Bangladesh Planning Commission
- Senior Systems Analyst, Planning Division, Dhaka (with request to publish in website and upgrade the PMIS).

[Signature] 31.10.2017
(Md. Taufiqul Islam)
Deputy Secretary