

Govt. of the People's Republic of Bangladesh  
Ministry of Planning  
Planning Division  
PT Section  
[www.plandiv.gov.bd](http://www.plandiv.gov.bd)

No: 20.00.0000.331.25.008.16-291

Date: 08 May 2018

From: Md. Taufiqul Islam  
Deputy Secretary

To: Chief Accounts Officer  
Planning Division  
CGA Bhaban, Shegun Bagicha, Dhaka.

Sub:- **Sanction to attend the study tour on under the project 'Emergency 2007 Cyclone Recovery & Restoration Project (ECRRP): Project Co-ordination & Monitoring Unit (PCMU)' to be held in South Africa and Kenya from 17-24 May 2018.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the study tour under the project 'Emergency 2007 Cyclone Recovery & Restoration Project (ECRRP): Project Co-ordination & Monitoring Unit (PCMU)' to be held in South Africa and Kenya from 17-24 May 2018 or a nearest suitable date. The officials are:

- 1 Mr. Md. Ziaul Islam, Secretary, Planning Division and Member, Programming Division- Team Leader
- 2 Mr. Mohammed Yousuf, Additional Secretary, Ministry of Water Resources
- 3 Mr. Md. Syeedul Haque, Chief, Programming Division
- 4 Mr. Anjan Kumar Biswas, Director General/Project Director, ECRRP:PCMU
- 5 Mr. Md. Khayrul Hasan, Director, ECRRP:PCMU
- 6 Dr. Md. Mahmudur Rahman, Deputy Chief, Planning Division

02. The terms and conditions are mentioned below:

- (a). They will leave Dhaka for South Africa and Kenya on 16 May 2018 or a nearest suitable date and return to Dhaka on 25 May 2018 or a date close to it.
- (b). The period of their study tour and the time spent for travel and transit will be treated as on duty.
- (c). They will draw their pay and allowances in local currency. No part of their salary will be paid in foreign currency during that period.
- (d). All Expenses will be borne by 'Emergency 2007 Cyclone Recovery & Restoration Project (ECRRP): Project Co-ordination & Monitoring Unit (PCMU)'. Besides, other expenses of the Team Leader will be borne from GOB as per government rules.
- (e). They will not be allowed to stay abroad more than the approved period.

04. This sanction letter is issued with the approval of the competent authority.

সিনিয়র সিস্টেম এনালিস্ট এর দপ্তর পরিকল্পনা বিভাগ
ডায়েরী নং: ৪৭ তারিখ: ০৮/০৫/১৮
সিনিয়র প্রোগ্রামার, আইসিটি সেল
প্রোগ্রামার
মেইনটেন্যান্স ইঞ্জিনিয়ার
সহকারী প্রোগ্রামার-১
সহকারী প্রোগ্রামার-২
সহকারী মেইনটেন্যান্স ইঞ্জিনিয়ার
ব্যক্তিগত কর্মকর্তা

No: 20.00.0000.331.25.008.16-291

Copy forwarded for kind information & necessary action to (Not according to Seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
5. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in South Africa (By Bag)
6. H. E. The High Commissioner, High Commission of the People's Republic of Bangladesh in Kenya (By bag).
7. Additional Secretary (PT), Planning Division, Dhaka.
8. Mr. Mohammed Yousuf, Additional Secretary, Ministry of Water Resources, Bangladesh Secretariat, Dhaka.
9. Director General, Immigration and Passport, Agargaon, Dhaka.

Sd/-  
(Md. Taufiqul Islam)  
Deputy Secretary  
Phone: 9115716  
Mobile: 01797-435903  
e-mail: dsadmin3@plandiv.gov.bd

Date: 08 May 2018

(P.T.O.)



10. DIG, Special Branch, Rajarbag, Dhaka.
11. Mr. Md. Syeedul Haque, Chief, Programming Division, Planning Commission, Dhaka.
12. Mr. Anjan Kumar Biswas, Director General/Project Director, 'Emergency 2007 Cyclone Recovery & Restoration Project (ECRRP): Project Co-ordination & Monitoring Unit (PCMU)', Programming Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
13. PS to Hon'ble Minister, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Director (Consular & MRP), Ministry of Foreign Affairs, Dhaka (**with request to issue note verbal**).
16. Deputy Secretary (Protocol), Planning Division, Dhaka.
17. PS to Hon'ble State Minister (Deputy Secretary), Ministry of Finance and Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
18. Mr. Md. Khayrul Hasan, Director, Emergency 2007 Cyclone Recovery & Restoration Project (ECRRP): Project Co-ordination & Monitoring Unit (PCMU)' Programming Division, Planning Commission, Dhaka.
19. Dr. Md. Mahmudur Rahman, Deputy Chief, Planning Division, Dhaka.
20. PS to Secretary, Planning Division, Dhaka.
21. Senior Systems Analyst, Planning Division, Dhaka.

*AK. 8.5.2018*  
(Md. Taufiqul Islam)  
Deputy Secretary  
*alam*