

Govt. of the People's Republic of Bangladesh  
Ministry of Planning  
Planning Division  
PT Section  
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No: 20.00.0000.331.25.007.17-646

Date: 04 December 2017

From: Mst. Jesmun Nahar  
Senior Assistant Secretary

To Chief Accounts Officer  
Planning Division  
CGA Bhaban, Shegun Bagicha, Dhaka.

**Sub:- Sanction to attend the training on Approval Process of Public Sector Projects under the projects "Capacity Enhancement of NEC-ECNEC & Coordination Wing by Introducing Digital Data Base and Archive System Project" to be held in China and Vietnam from 06-13 December 2017.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the training on Approval Process of Public Sector Projects under the projects "Capacity Enhancement of NEC-ECNEC & Coordination Wing by Introducing Digital Data Base and Archive System Project" to be held in China and Vietnam from 06-13 December 2017 or nearest suitable date:

- 1 Mr. Md. Iftekhar Uddin Khan, Joint Secretary, Planning Division
- 2 Mr. Md. Helal Uddin, Joint Chief, Planning Division
- 3 Mr. A S M Ashraful Alam, Deputy Chief, Planning Division
- 4 Mr. Mohammed Kawsar Alam, Assistant Chief, Planning Division
- 5 Mr. Md. Aziz Ullah, Assistant Secretary, Planning Division

02. The terms and conditions are mentioned below:

- (a). They will leave Dhaka for China/Vietnam on 05 December 2017 or a nearest suitable date and return to Dhaka on 14 December 2017 or a date close to it.
  - (b). The period of the visit and the time spent for travel and transit will be treated as on duty.
  - (c). They will draw their pay and allowances in local currency. No part of their salary will be paid in foreign currency during that period.
  - (d). All Expenses will be borne by "Capacity Enhancement of NEC-ECNEC & Coordination Wing by Introducing Digital Data Base and Archive System Project".
  - (e). They will not be allowed to stay abroad more than the approved period.
  - (f). They will have to submit a report to the Secretary, Planning Division within 10 (ten) days after their return from the programme.
03. This sanction letter is issued with the approval of the competent authority.

Sd/-  
(Mst. Jesmun Nahar)  
Senior Assistant Secretary  
Phone: 9115716  
-mail:sas.pstsection@yahoo.com

No: 20.00.0000.331.25.007.17-646


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Copy forwarded for kind information & necessary action (Not according to Seniority)

1. Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in China (By Bag).
3. H.E. The Ambassador, Embassy of China in Bangladesh, Dhaka.
4. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in Vietnam (By Bag).
5. H.E. The Ambassador, Embassy of Vietnam in Bangladesh, Dhaka.
6. Additional Secretary, Planning Division, Dhaka.
7. Mr. Md. Iftekhar Uddin Khan, Joint Secretary, Planning Division, Dhaka.
8. Mr. Md. Helal Uddin, Joint chief, Planning Division, Dhaka.
9. PS to Hon'ble Minister, Ministry of Planning, Dhaka.
10. Project Director, Capacity Enhancement of NEC-ECNEC & Coordination Wing by Introducing Digital Data Base and Archive System Project, Planning Division, Dhaka.
11. Director General, Immigration and Passport, Agargaon, Dhaka.
12. DIG. Special Branch, Rajarbag, Dhaka.

(P.T.O.)

13. Director (Consular & MRP), Ministry of Foreign Affairs, Dhaka.
14. Deputy Secretary (Protocol), Planning Division, Dhaka.
15. PS to Hon'ble State Minister, Ministry of Planning, Dhaka.
16. Mr. A S M Ashrafal Alam, Deputy Chief, Planning Division
17. Director, Hazrat Shahjalal International Airport, Dhaka.
18. PS to Secretary, Planning Division, Dhaka.
19. Senior Systems Analyst, Planning Division, Dhaka (with request to publish in website and upgrade the PMIS).
20. Mr. Mohammed Kawsar Alam, Assistant Chief, Planning Division, Dhaka.
21. Mr. Md. Aziz Ullah, Assistant Secretary, Planning Division, Dhaka.

  
(Mst. Jesmun Nahar)  
Senior Assistant Secretary