

Govt. of the People's Republic of Bangladesh  
Ministry of Planning  
Planning Division  
PT Section  
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No: 20.00.0000.331.25.005.13-508

Date: 03 October 2017

To,

Chief Accounts Officer  
Planning Division  
CGA Bhaban, Shegun Bagicha, Dhaka.

**Sub:- Sanction to attend the study tour under the project 'Institutional Capacity Building of National Academy for Planning and Development' to be held in USA from 14-25 October 2017.**

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the study tour under the project 'Institutional Capacity Building of National Academy for Planning and Development' to be held in USA from 14-25 October 2017 or a nearest suitable date. The officials are:

- 1 Mr. Md. Ziaul Islam, Secretary, Planning Division and Member, Programming Division, Planning Commission - Team Leader.
- 2 Ms. Kaniz Fatema ndc, Director General, National Academy for Planning and Development (NAPD).
- 3 Mr. Nurul Kabir Siddiqui, Joint Secretary, Planning Division.
- 4 Mr. Newaz Hossain Chowdhury, PS to Hon'ble State Minister, Minsitry of Finance and Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
- 5 Dr. Md. Nuruzzaman, Director (Training), National Academy for Planning & Development
- 6 Mr. Syama Afroz, Chief Instructor, National Academy for Planning and Development (NAPD)
- 7 Ms. Mouful Nahar, Instructor, National Academy for Planning and Development (NAPD).
- 8 Mr. Thouhidur Rahman Chowdhury, Deputy Director (Research & Publication) National Academy for Planning and Development (NAPD).

02. The terms and conditions are mentioned below:

- (a). They will leave Dhaka for USA on 13 October 2017 or a nearest suitable date and return to Dhaka on 26 October 2017 or a date close to it.
  - (b). The period of their visit and the time spent for travel and transit will be treated as on duty.
  - (c). They will draw their pay and allowances in local currency. No part of their salary will be paid in foreign currency during that period.
  - (d). All Expenses will be borne by 'Institutional Capacity Building of National Academy for Planning and Development Project' of NAPD. Besides, other expenses of the Team Leader will be borne from GOB as per government rules.
  - (e). They will not be allowed to stay abroad more than the approved period.
  - (f). They will have to submit a report to the Secretary, Planning Division within 10 (ten) days after their return from the programme.
- This sanction letter is issued with the approval of the competent authority.

Sincerely Yours,

Sd/-

(Manash Mitra)

Senior Assistant Chief

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Copy forwarded for kind information & necessary action to (Not according to Seniority):

1. Sr. Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka. (With the request to issue note verbal).
4. Director General, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
5. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in USA (By Bag)
6. H.E. The Ambassador, Embassy of USA in Bangladesh, Dhaka.
7. Additional Secretary, Planning Division, Dhaka.
8. Mr. Nurul Kabir Siddiqui, Joint Secretary, Planning Division, Ministry of Planning, Sher-e-Bangla Nager, Dhaka.

(P.T.O.)

9. Director General, Immigration and Passport, Agargaon, Dhaka.
10. PS to Hon'ble Minister, Ministry of Planning, Dhaka.
11. Deputy Secretary (Protocol), Planning Division, Dhaka.
12. Mr. Newaz Hossain Chowdhury, PS to Hon'ble State Minister, Ministry of Finance and Ministry of Planning, Sher-e-Bangla Nagar, Dhaka.
13. Dr. Md. Nuruzzaman, Director (Training), National Academy for Planning & Development (NAPD), Nilkhet, Dhaka.
14. Mr. Syama Afroz, Chief Instructor, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
15. PS to Secretary, Planning Division, Dhaka.
16. DIG, Special Branch, Rajarbag, Dhaka.
17. Director, Hazrat Shahjalal International Airport, Dhaka.
18. Senior Systems Analyst, Planning Division, Dhaka. (with request to publish in website).
19. Ms Mouful Nahar, Instructor, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
20. Mr. Thouhidur Rahman Chowdhury, Deputy Director (Research & Publication) National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.

  
(Manash Mitra)  
03.10.17  
Senior Assistant Chief