

Govt. of the People's Republic of Bangladesh
Ministry of Planning
Planning Division
PT Section
www.plandiv.gov.com

No: 20.00.0000.331.25.005.17-233

Date: 30 April 2017

To,

Chief Accounts Officer
Planning Division
CGA Bhaban, Shegun Bagicha, Dhaka.

Sub:- Sanction to attend the Study tour on "Digital Documentation and Archive System" to be held in Australia and New Zealand from 17-25 May 2017.

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the Study tour on "Digital Documentation and Archive System" to be held in Australia and New Zealand from 17-25 May 2017 or nearest suitable date:

- 1 Mr. Md. Ziaul Islam, Secretary, Planning Division and Member, Programming Division, Planning Commission - Team Leader
- 2 Mr. Nurul Kabir Siddiqui, Joint Secretary, Planning Division
- 3 Mr. Md. Helal Uddin, Joint Chief, Planning Division
- 4 Ms. Ferdausi Akhter, Joint Secretary, Planning Division
- 5 Mr. Farid Aziz, PS to Hon'ble Minister, Ministry of Planning
- 6 Ms. Nishat Jahan, Assistant Chief, Planning Division

02. The terms and conditions are mentioned below:

- (a). They will leave Dhaka for Australia/New Zealand on 16 May 2017 or a nearest suitable date and return to Dhaka on 26 May 2017 or a date close to it.
 - (b). The period of the visit and the time spent for travel and transit will be treated as on duty.
 - (c). They will draw their pay and allowances in local currency. No part of their salary will be paid in foreign currency during that period.
 - (d). All Expenses will be borne by "Capacity Enhancement of NEC-ECNEC & Coordination Wing by Introducing Digital Data Base and Archive System Project". Besides, other expenses of the Team Leader will be borne from GOB as per government rules.
 - (e). They will not be allowed to stay abroad more than the approved period.
03. This sanction letter is issued with the approval of the competent authority.

Sincerely Yours,

Sd/-

(Manash Mitra)
Senior Assistant Chief
Phone: 9180885
Mobile No-01733770787
e-mail: sas.ptsection@yahoo.com

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Copy forwarded for kind information & necessary action (Not according to Seniority)

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Sr. Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Dhaka. (With the request to issue note verbal).
5. H.E. The High Commissioner, High Commission of the People's Republic of Bangladesh in Australia (By Bag).
6. H.E. The High Commissioner, High Commission of Australia in Bangladesh, Dhaka.
7. H.E. The High Commissioner, High Commission of the People's Republic of Bangladesh in Newzealand (By Bag).
8. H.E. The High Commissioner, High Commission of Newzealand in Bangladesh, Dhaka.
9. Additional Secretary, Planning Division, Dhaka.
10. Chief, Programming Division, Planning Commission, Dhaka.
11. Mr. Nurul Kabir Siddiqui, Joint Secretary, Planning Division, Dhaka.
12. Mr. Md. Helal Uddin, Joint chief, Planning Division, Dhaka.
13. Ms. Ferdausi Akhter, Joint Secretary, Planning Division, Dhaka.
14. Mr. Farid Aziz, PS to Hon'ble Minister, Ministry of Planning, Dhaka.
15. Project Director, Capacity Enhancement of NEC-ECNEC & Coordination Wing by Introducing Digital Data Base and Archive System Project, Planning Division, Dhaka.
16. Director General, Immigration and Passport, Agargaon, Dhaka.
17. DIG, Special Branch, Rajarbag, Dhaka.

(P.T.O.)

18. Deputy Secretary (Protocol), Planning Division, Dhaka.
19. PS to Hon'ble State Minister, Ministry of Planning, Dhaka.
20. Director, Hazrat Shahjalal International Airport, Dhaka.
21. Senior Assistant Secretary, Admn Section-2, Planning Division, Dhaka.
22. PS to Secretary, Planning Division, Dhaka.
23. Senior Systems Analyst, Planning Division, Dhaka. (with request to publish in website).
24. Ms. Nishat Jahan, Assistant Chief, Planning division, Dhaka.


(Manash Mitra)
Senior Assistant Chief