

Government of the People's Republic of Bangladesh
Ministry of Planning
Planning Division
PT Section
www.plandiv.gov.com

No: 20.00.0000.331.25.003.16-

Date: 29 September 2016

To,

Chief Accounts Officer
Planning Division
CGA Bhaban, Shegun Bagicha, Dhaka.

Sub:- **Sanction to attend "Asia Energy Efficiency Accelerator-Knowledge Sharing Workshop of Demand Side Energy Efficiency" to be held in Korea from 04-07 October 2016.**

Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Ms Ferdausi Akhter, Deputy Secretary, Planning Division, Ministry of Planning to attend "Asia Energy Efficiency Accelerator-Knowledge Sharing Workshop of Demand Side Energy Efficiency" to be held in Korea from 04-07 October 2016.

02. The terms and conditions are mentioned below:

- (a) She will leave Dhaka for Korea on 03 October 2016 or a nearest suitable date and return to Dhaka on 08 October 2016 or a date close to it.
- (b) The period of this program and the time spent for travel and transit will be treated as on duty.
- (c) She will draw her pay and allowances in local currency. No part of her salary will be paid in foreign currency during that period.
- (d) All expenses will be borne by ADB. There will be no financial involvement of the Govt. of Bangladesh in this regard.
- (e) She will not be allowed to stay abroad more than the approved period.
03. This sanction letter is issued with the approval of the competent authority.

Sincerely Yours,

Sd/-

(Manash Mitra)

Senior Assistant Chief

Phone: 9115716

Mobile No-01733770787

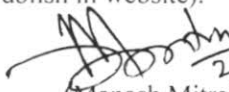
e-mail: sas.ptsection@yahoo.com

No: 20.00.0000.331.25.003.16-375

Date: 29 September 16

Copy forwarded for kind information & necessary action to(not according to seniority):

1. Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Dhaka. (With the request to issue note verbal).
3. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in Korea (By Bag).
4. H.E. The Ambassador, Embassy of Korea in Bangladesh, Dhaka.
5. Additional Secretary, Planning Division, Dhaka.
6. Director General, Immigration and Passport, Agargaon, Dhaka.
7. Ms Ferdausi Akhter, Deputy Secretary, Planning Division, Dhaka.
8. DIG, Special Branch, Rajarbag, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Deputy Secretary (Protocol), Planning Division, Dhaka.
11. PS to Hon'ble State Minister, Ministry of Planning, Dhaka.
12. PS to Secretary, Planning Division, Dhaka.
13. Senior Systems Analyst, Planning Division, Dhaka. (with request to publish in website).


(Manash Mitra)
Senior Assistant Chief
29.09.2016