

Govt. of the People's Republic of Bangladesh
Ministry of Planning
Planning Division
PI Section
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No: 20.00.0000.331.25.006.17-27

Date: 15 January 2018

From Md. Taufiqul Islam
Deputy Secretary

To: Chief Accounts Officer
Planning Division
CGA Bhaban, Shegun Bagicha, Dhaka.

Sub:- Sanction to attend the training on "Leadership and Management Governance" to be held in Jakarta, Indonesia from 25 January 2018 to 18 February 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the training on "Leadership and Management Governance" to be held in Jakarta, Indonesia from 25 January 2018 to 18 February 2018 or a nearest suitable date. The officials are:

- 1 Mr. Md. Abdur Rashid, Director (A & F), NAPPD
- 2 Ms. Syama Afroz, Chief Instructor (Deputy Secretary), NAPPD
- 3 Kazi Muhammad Saluzzaman, System Analyst, NAPPD
- 4 Mr. Thouhidur Rahman Chowdhury, Deputy Director (Research & Publication), NAPPD
- 5 Ms. Sainy Azeez, Assistant Chief, Socio-Economic Infrastructure Division
- 6 Mr. Mirza Noor Islam, Assistant Director, NAPPD
- 7 Mr. Md. Sirajul Islam, Research Officer, NAPPD
- 8 Mr. Mohammad Emamul Hafiz Nadim, Research Officer, NAPPD
- 9 Mr. Md. Mynul Hachan, Maintenance Engineer, Planning Division.
- 10 Mr. Md. Nurul Amin, Assistant Programmer, NAPPD
- 11 Mr. Md. Sarwar Hossain, Documentation Officer, Planning Division.
- 12 Ms. Faria Zafreen, Librarian, NAPPD

02. The terms and conditions are mentioned below:

- (a). They will leave Dhaka for Indonesia on 24 January 2018 or a nearest suitable date and return to Dhaka on 19 February 2018 or a date close to it.
- (b). The period of their visit and the time spent for travel and transit will be treated as on duty.
- (c). They will draw their pay and allowances in local currency. No part of their salary will be paid in foreign currency during that period.
- (d). All Expenses will be borne by 'Institutional Capacity Building of National Academy for Planning and Development Project' of NAPPD.
- (e). They will not be allowed to stay abroad more than the approved period.
- (f). They will have to submit a report in prescribed format to the Secretary, Planning Division within 10 (ten) days after their return from the programme.
04. This sanction letter is issued with the approval of the competent authority.

Sd/-

(Md. Taufiqul Islam)
Deputy Secretary
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e-mail:taufiq28@gmail.com

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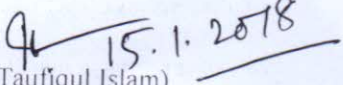
Date: 15 January 2018

Copy forwarded for kind information & necessary action to (Not according to Seniority):

1. Sr. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Director General (Secretary to the Government), National Academy for Planning and Development (NAPPD), Nilkhet, Dhaka.
3. H.E. The Ambassador, Embassy of the People's Republic of Bangladesh in Indonesia (By Bag)
4. H.E. The Ambassador, Embassy of Indonesia in Bangladesh, Dhaka.
5. Additional Secretary, Planning Division, Dhaka.
6. Chief, Socio-Economic Infrastructure Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.

(P.T.O.)

7. Director General, Immigration and Passport, Agargaon, Dhaka.
8. DIG, Special Branch, Rajarbag, Dhaka.
9. Director (Consular & MRP), Ministry of Foreign Affairs, Dhaka (with the request to issue note verbal).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. PS to Hon'ble State Minister, Ministry of Planning, Dhaka.
12. Deputy Secretary (Protocol), Planning Division, Dhaka.
13. Mr. Md. Abdur Rashid, Director (A & F), National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
14. Ms. Syama Afroz, Chief Instructor (Deputy Secretary), National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
15. PS to Secretary, Planning Division, Dhaka.
16. Kazi Muhammad Salattuzaman, System Analyst, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
17. Mr. Thouhidur Rahman Chowdhury, Deputy Director (Research & Publication), National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
18. Ms. Sainy Azeez, Assistant Chief, Socio-Economic Infrastructure Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
19. Senior Systems Analyst, Planning Division, Dhaka. (with request to publish in website).
20. Mr. Mirza Noor Islam, Assistant Director, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
21. Mr. Md. Sirajul Islam, Research Officer, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
22. Mr. Mohammad Emamul Hafiz Nadim, Research Officer, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
23. Mr. Md. Mynul Hachan, Maintenance Engineer, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
24. Mr. Md. Nurul Amin, Assistant Programmer, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.
25. Mr. Md. Sarwar Hossain, Documentation Officer, Planning Division, Dhaka.
26. Ms. Faria Zafreen, Librarian, National Academy for Planning and Development (NAPD), Nilkhet, Dhaka.


(Md. Taufiqul Islam)
Deputy Secretary